

## 2018 HARVEST OF QUILTS REGISTRATION INFORMATION

*Please follow these instructions to register your quilt, to prepare your quilt for hanging, to deliver your quilt to the show, and to pick up your quilt following the show.*

**NOTE:** *All entries must be constructed by Heritage Quilt Guild Members.*

### **REGISTER YOUR QUILT:**

*Return completed registration form **and photograph** to Registration Committee Table at guild meetings and SOS.*

Forms may also be mailed to:

Barb Kirnbauer  
11924 Oregon Trail  
Orland Park, IL 60467-1226

OR

Sharon Fritz  
14201 Meadowview Court  
Orland Park, IL 60462-2350

## ALL FORMS MUST BE RECEIVED BY SATURDAY, JULY 21, 2018

When the quilt entry is turned in, the Registration Committee will check that registration form is complete and that information on back of photograph is included.

The Registration Committee will provide a registration number for each quilt entry once all entries are registered. Registration numbers will be sent via email or phone call (if no email is available) in August.

**NOTE:** *Quilt Registration No. will contain a dash and a second number (indicating row). Please include all numbers, e.g. 101-19, on labels.*

### **PREPARE YOUR QUILT FOR HANGING:**

All quilts must be ready to hang. Prepare a finished sleeve for each quilt (except for quilts in Small/Miniature Quilts category). The finished sleeve must be (at least) 3 inches wide. To make a sleeve, cut a piece of muslin (or backing fabric) 6½ inches wide by the width of your quilt. Finish the short ends of the sleeve by folding over several times and stitching down. Next, fold the muslin, right sides and long ends together.

***If the binding has not yet been attached to the quilt,*** pin the sleeve to the quilt, matching raw, long edges of sleeve, quilt, and raw edges of binding and sew through all three layers. After the binding is finished, hand stitch the bottom and short ends of the sleeve to the quilt backing.

***If the quilt is already bound,*** sew a ¼ inch seam along the long, raw edges of the sleeve. Turn and press so that the seam runs down the middle of the backside of the sleeve. Hand sew the sleeve (top, bottom and short ends) to the back of the quilt so that the top edge of the sleeve butts up to the bottom edge of the binding.

If the quilt is longer than 100 inches, attach the sleeve so that the bottom edge of the sleeve is no more than 88 inches from the bottom edge of the quilt. This will ensure that the quilt will not touch the floor when it is hung.

### **DELIVER YOUR QUILT TO SHOW:**

Cut two (2) muslin labels 3 inches by 5 inches. On each label, fill in the following information: Your name, phone number, title of entry, and full registration number. All quilt entries must have a muslin label sewn securely to the back of the quilt, in the lower right-hand corner. **This label is in addition to any custom label.**

**REMEMBER:** *Quilt Registration No. will contain a dash and a second number. Please include all numbers, e.g. 101-19, on labels.*

Fold the quilt so that the muslin label is showing. Make sure your name, phone number, title, and registration number are printed on the label.

Put the quilt in a pillowcase.

Pin the 2<sup>nd</sup> muslin label to the top, open edge of the pillowcase.

Deliver quilt to Registration Table at Quilt Show at designated time (4:00-5:30 pm). Registration Committee will check in quilts and provide a receipt. **You will need this receipt to pick up your quilts at the end of the Quilt Show, Sunday evening.**

### **PICK UP YOUR QUILT FROM SHOW:**

At the designated time at end of quilt show (5:00-5:30 pm), present your receipt at the Registration Table, and quilts/pillowcases will be returned.

**NOTE:** Those individuals without a receipt will wait until all those with a receipt are delivered.